

## **Paid Research and Policy Internship**

The Economic Innovation Group (EIG) is a bipartisan public policy organization dedicated to forging a more dynamic and inclusive American economy. Headquartered in Washington, DC, EIG produces nationally recognized research and works with policymakers to develop ideas that empower workers, entrepreneurs, and communities.

### **About the Role**

EIG's Research and Policy Intern will have a unique opportunity to contribute to research and policy impacting distressed communities, U.S. economic growth, and new business and job creation. The successful candidate must be a self-starter with a background in economic research and/or economic policy. Experience in congressional relations is also a plus. Excellent research and writing skills, as well as the ability to handle multiple tasks under short deadlines, are essential qualities. Current third or fourth-year undergraduates, graduate students, and recent graduates are encouraged to apply. Specific responsibilities will include, but not be limited, to the following:

- Conducting policy research and congressional bill tracking;
- Attending and taking notes at relevant events and Congressional hearings;
- Researching and writing reports and briefing memos;
- Managing incoming queries for data;
- Updating entries in EIG databases;
- Obtaining, processing, and analyzing economic datasets;
- Conducting literature reviews and preparing synopses;
- Monitoring online conversations in EIG issue areas;
- Assisting with events and outreach efforts; and
- Supporting administrative and operations activities.

### **Apply**

Applicants should send a resume and cover letter (PDF) to [careers@eig.org](mailto:careers@eig.org) with the subject line "EIG Summer Research and Policy Internship." The internship will start in May and run through August 2024. You will be expected to work at least 30 hours a week and will be paid \$20 per hour. This is a hybrid position that combines regular in-person presence at our Washington, D.C., office with the option of two days of remote work each week.

*EIG is proud to be an equal-opportunity workplace. We are committed to equal employment opportunity regardless of race, color, ancestry, religion, gender, gender identity, parental or pregnancy status, national origin, sexual orientation, age, citizenship, marital status, disability, or Veteran status*