

Research and Policy Analyst

The Economic Innovation Group (EIG) is a bipartisan public policy organization dedicated to forging a more [dynamic and inclusive American economy](#). Headquartered in Washington, DC, EIG produces nationally recognized research and works with policymakers to develop solutions that empower workers, entrepreneurs, and communities.

About the Role

EIG is seeking a **Research and Policy Analyst** to deepen its expertise in core issue areas and broaden its portfolio of content and commentary. The role offers an ambitious early-career research professional a chance to accelerate their development in a position that requires and rewards initiative, creativity, and a commitment to excellence.

The Research and Policy Analyst will be a well-rounded research professional who combines excellent writing and communications skills with advanced quantitative and qualitative analytic capabilities. Successful candidates will bring deep expertise in one or more of EIG's core issue areas and have a robust portfolio of published work. Candidates with backgrounds in the field of immigration, entrepreneurship, and/or retirement security are especially encouraged to apply, as the position can be adapted into a more specialist opportunity.

The Research and Policy Analyst will report to EIG's Director for Research and will work both independently and collaboratively. The ideal candidate will have a Master's degree in Economics, Public Policy, Geography, or related fields, and four to eight years of relevant professional experience. Successful applicants will be passionate about using their research to effect policy change. The position's time will be broken out approximately:

40% Quantitative and qualitative economic and public policy research:

- Create, process, and analyze large datasets. Monitor the latest data releases from U.S. statistical agencies.
- Conduct quantitative analysis in Excel, STATA, R, ArcGIS, or equivalent programs.
- Identify, read, review, and summarize the latest research in relevant fields; cultivate a deep expertise in core issue areas by consuming information and being actively networked in the field.

40% Research and policy analysis and writing:

- Translate data into engaging and accessible insights for EIG's core audiences in the media and policymaking communities.
- Contribute to and frequently author blogs, research and policy briefs, and longer reports on a variety of topics and trends.
- Analyze policies and proposals across multiple issue areas.
- Craft research products in collaboration with teammates that support EIG's policy agenda.

10% Economic data visualization:

- Utilize mapping and data visualization software to bring data to life.
- Identify, experiment with, and train in new software and capabilities.



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10% **Outreach and network management:**

- Liaise directly with outside stakeholders to share EIG data and insights.
- Respond to stakeholder and media requests for data and information as needed.
- Actively work to build the organization's network among key constituencies.

Qualifications

- Strong alignment with EIG's mission.
- Master's degree in a relevant field (e.g. public policy, economics, geography, economic development).
- Approximately 4-8 years prior work experience in research or public policy.
- Professional expertise in related subject matter (e.g., entrepreneurship, immigration, economic/business dynamism, geographic inequality, wealth economics).
- Deep familiarity with relevant datasets from federal statistical agencies.
- Advanced data processing and statistical software skills (e.g. R, STATA or equivalent; GIS mapping skills preferred).
- Excellent oral and written communication skills. Strong social media presence is a plus.
- Demonstrated knack for creating data visualizations across a variety of different formats.
- Interest in and familiarity with the policymaking process.
- Self-motivated, entrepreneurial, creative, organized, and deeply committed to personal and organizational excellence.

Apply

Compensation is competitive and commensurate with experience. EIG provides generous health care and retirement benefits and a generous paid time off and holiday schedule. Please send (1) cover letter, (1) resume, (1) writing sample (PDF), and (1) data visualization sample to **careers@eig.org** with the subject line "Research and Policy Analyst." This is a hybrid position that combines regular in-person presence at our Washington, D.C. office with the option of one to two days of remote work each week.

EIG is proud to be an equal opportunity workplace. We are committed to equal employment opportunity regardless of race, color, ancestry, religion, gender, gender identity, parental or pregnancy status, national origin, sexual orientation, age, citizenship, marital status, disability, or Veteran status.