

### **Research and Policy Fellow - Entrepreneurship**

The Economic Innovation Group (EIG) is a bipartisan research and advocacy organization dedicated to forging a more dynamic, entrepreneurial, and innovative U.S. economy for the 21st century. With its headquarters in Washington, DC, EIG produces industry-leading data products, develops original policy ideas, and works to advance creative legislative proposals that will bring new jobs, investment, and economic growth to communities across the nation. After launching in 2015, EIG has quickly emerged as a leading voice in national conversations about how to build an economy that works for more people and more places. The economic and social fallout from the pandemic makes the organization's work more urgent and applicable than ever.

#### **About the Role**

EIG seeks to add a dynamic new research and policy fellow specialized in entrepreneurship, small business, and firm dynamics, with experience analyzing trends through a geographic lens. The entrepreneurship analyst will be central to EIG's efforts to quantify the impact of the COVID-19 pandemic on the nation's small and young businesses, would-be entrepreneurs, and the very dynamism of the U.S. economy, and to shape the federal policy response to the crisis. The fellowship position is ideal for a rising scholar looking for a short-term opportunity to increase their stature, hone their skills, and expand their network. Typically, EIG research fellows have recently graduated from a Masters or Ph.D. program; are about to enter a Ph.D. program; or are early- to mid-career professionals seeking a meaningful but temporary position to serve their own career goals. (Those seeking a full-time position are encouraged to apply for the analyst position instead.)

A successful candidate will bring to the position a varied portfolio of published work. Candidates should have deep expertise in quantitative and qualitative entrepreneurship-related research and analysis, policy experience, and familiarity with the theory and literature on economic dynamism. A successful candidate will also be well-rounded with generalist expertise that reflects entrepreneurship's connection to numerous other issue areas, including economic and community development, immigration, innovation, and financial markets. In addition, a successful candidate will be self-directed, creative, and eager to make an impact. The analyst reports to EIG's Director for Research on a team of five and will work both independently and collaboratively. The position will interface closely with EIG's policy, executive, and communications teams, and will perform the following duties (percentages are approximate):

#### **40% Quantitative and qualitative economic and public policy research:**

- Manage, process, and analyze large datasets.
- Analyze policies and proposals across multiple issue areas.
- Read and review related research across relevant fields.
- Work with colleagues and outside stakeholders to cultivate a pro-entrepreneurship policy agenda for EIG to advance as the economy enters the next phase of recovery.

#### **40% Research and policy writing:**

- Independently and jointly devise, contribute to, and produce reports, policy memos, briefs, blogs, and commentary that translate data insights into actionable policy recommendations in EIG's core issue areas and tailored to different audiences.

**10% Economic data visualization:**

- Utilize mapping and/or data visualization software to bring data to life.
- Train in new software and capabilities as needed.

**10% Outreach and network management:**

- Liaise directly with outside stakeholders to share EIG data and insights and build the organization's network among key constituencies.
- Present to external audiences on behalf of EIG and represent the organization at conferences and other venues.
- Respond to stakeholder and media requests for data and information as needed.

**Qualifications**

- Master's degree in relevant field (e.g. public policy, economics, development).
- Approximately 4-8 years prior work experience in a related field.
- Demonstrated professional expertise in EIG's core issue areas (entrepreneurship, dynamism, economic and community development, and geographic inequality).
- Demonstrated fluency in methods of both quantitative and qualitative analysis.
- Deep familiarity with relevant datasets from federal statistical agencies.
- Excellent oral and written communication skills.
- Strong portfolio of written work.
- Keen attention to detail and demonstrated ability to manage multiple competing priorities in a fast-paced work environment.
- Demonstrated knack for visualizing data and information in a variety of different formats; sound design skills preferred.
- Interest in and familiarity with the policymaking process demonstrated through prior work experience.
- Entrepreneurial spirit and desire to work in a fast-paced environment.
- Self-motivated, self-directed, creative, organized, and deeply committed to personal and organizational excellence.

**Apply**

Compensation is competitive and commensurate with experience. Fellowships can last anywhere between 6 months to one-year as fits EIG and the applicant. The position is unsalaried and does not include benefits. Applicants should email their resume, cover letter, a relevant writing sample, and data visualization to [careers@eig.org](mailto:careers@eig.org) with the subject line "Research and Policy Fellow - Entrepreneurship". Please note: This position is based in Washington, DC. In response to COVID-19, EIG staff are temporarily teleworking. Once the office reopens, the person hired for this position will work in the EIG office in Washington, DC.