



The Economic Innovation Group (EIG) is a bipartisan research and advocacy organization dedicated to forging a more dynamic, entrepreneurial, and innovative U.S. economy for the 21st century. With its headquarters in Washington, D.C., EIG produces industry-leading data products, develops original policy ideas, and works to advance creative legislative proposals that will bring new jobs, investment, and economic growth to communities across the nation. After launching in 2015, EIG has quickly emerged as a leading voice in national conversations about how to build an economy that works for more people and more places.

Research and Policy Analyst Position Description

This position will provide an aspiring analyst with an exceptional opportunity to demonstrate and develop their skills as part of a small but high-impact and hard-working team.

EIG's Research and Policy Analyst will play an integral role in devising and executing a thought-provoking research agenda that directly informs creative, actionable policy proposals to reinvigorate the dynamism of the U.S. economy. The analyst will be deeply involved in all aspects of creating and communicating research products. Candidates with well-rounded backgrounds in economic development, entrepreneurship, geography, urban studies, and applicable economic and innovation policy areas are encouraged to apply. Direct policy experience in local, state, or federal government is also welcome.

The Research and Policy Analyst will perform the following duties (percentages are approximate):

40% Quantitative and qualitative economic and public policy research:

- Draw on a deep knowledge of economic geography and economic development theory, policy, and practice, to bear in informing EIG research and policy products.
- Utilize various public and private datasets to conduct advanced data and statistical analysis on U.S. economic trends.
- Conduct literature reviews, stakeholder interviews, policy evaluations, and qualitative research to inform public policy recommendations and practitioner handbooks.
- Research state and local policies in the realms of entrepreneurship, access to capital, human capital, and other issues.
- Stay immersed in the scholarly and academic research across all relevant fields to ensure that EIG research and analysis remains on the cutting edge.
- Manage the processing and development of large flagship EIG datasets such as the Distressed Communities Index.
- Create new data products in EIG's core issue areas such as Opportunity Zones, community economic well-being, and entrepreneurship.

30% Research and policy writing:

- Write large sections of marquee EIG reports analyzing both proprietary and publicly available data.
- Write policy memos, briefs, and handbooks for key audiences that translate data insights into actionable policy recommendations.
- Independently devise and author incisive short pieces in EIG's core issue areas.
- Draft persuasive pieces such as op-eds or essays in EIG's core issue areas.
- Synthesize EIG's research and policy insights into products tailored to different audiences.

15% Economic data visualization:

- Utilize mapping and data visualization software to bring EIG's data to life.
- Train in new software and capabilities as needed.

15% Outreach and network management:

- Liaise directly with congressional staff, state government officials, and local government representatives to share EIG data and insights and feed back into EIG key issues and concerns facing public leaders.
- Build and maintain a network of state and local economic development leaders interested in EIG's work by participating in calls, webinars, and written exchanges sharing EIG's data and expertise.
- Present to external audiences on behalf of EIG and represent the organization at conferences and other venues.
- Respond to stakeholder and media requests for data and information as needed.

EIG is committed to offering its team members an unparalleled platform to learn, grow, and build their professional networks. As a high-impact, highly-networked organization, EIG offers successful candidates the opportunity to influence public policy in real time—on behalf of the people, places, and aspiring entrepreneurs that don't have traditional advocates in Washington.

Qualifications

- Master's degree in relevant field (e.g. public policy, economics, development, urban/rural studies).
- 3-5 years prior work experience in a related field.
- Demonstrated professional expertise in EIG's core issue areas (economic and community development, entrepreneurship, innovation, and access to capital).
- Demonstrated fluency in methods of both quantitative and qualitative analysis.
- Excellent oral and written communication skills.
- Keen attention to detail and demonstrated ability to manage multiple competing priorities in a fast-paced work environment.
- Demonstrated knack for visualizing data and information in a variety of different formats.



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- Demonstrated interest in and familiarity with the policymaking process. Can be gained through prior work experience in the federal government, on the Hill, or in state or local government.
- Entrepreneurial spirit and desire to work in a fast-paced environment.
- Self-motivated, creative, organized, and deeply committed to personal and organizational excellence.

Apply

Compensation and benefits are competitive. Compensation is commensurate with experience. Applicants should email their resume and cover letter to **careers@eig.org** with the subject line “Research and Policy Analyst.”