



The Economic Innovation Group (EIG) is an ideas laboratory and bipartisan advocacy organization dedicated to forging a more dynamic, entrepreneurial, and innovative U.S. economy for the 21st century. With its headquarters in Washington, D.C., EIG convenes leading experts from the public and private sectors, develops original policy research, and works to advance creative legislative proposals that will bring new jobs, investment, and economic growth to communities across the nation.

Research and Policy Fellow Position Description

EIG is looking for a dynamic and motivated emerging leader in economic policy to serve as a Research and Policy Fellow. The Fellow will work with EIG's Research and Policy Team to conceptualize and execute research projects and further develop the organization's policy agenda. The Fellow will become deeply involved in all active research projects, have the opportunity to design and execute an independent research project for publication, and be closely involved in advancing a core piece of legislation in Congress around distressed communities. Elements of the fellowship may be tailored to suit a particular candidate's strengths, background, and interests.

Specific responsibilities may include, but not be limited, to the following:

Research:

- Process and analyze a wide variety of economic data related to EIG issue areas;
- Track the latest indicator releases from the Census Bureau, Bureau of Labor Statistics, etc.;
- Review the latest scholarly articles related to EIG issue areas;
- Devise innovative data visualizations and other methods of presenting EIG content
- Draft blogs, op-eds, and report content;

Policy:

- Assist in conducting spot research and drafting briefers for members of EIG's Executive Team on key policy areas of focus, including economic and community development, entrepreneurship, innovation, and access to capital;
- Research and evaluate innovative and effective state-level policies in EIG's core issue areas to highlight in blogs, op-eds, briefers, and reports;
- Serve as an internal resource for up-to-date information on relevant national and state-level policy developments;
- Work with Policy Team Managers to build a repository of relevant best practices from all layers of government as well as abroad;
- Work with Policy Team Managers to produce informational materials to advance EIG's legislative priorities;
- Regularly attend and report back on relevant think tank events in DC.

QUALIFICATIONS

- Master's degree in relevant field (e.g. public policy, economics, development).
- Demonstrated interest in EIG's core issue areas (economic and community development, entrepreneurship, innovation, and access to capital) either through past work, volunteer experience, or independent research projects.
- Demonstrated fluency in methods of qualitative analysis.



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- Familiarity with basic quantitative methods of analysis, demonstrated by proficiency in higher-level Excel functions and at least one statistical analysis software program.
- Excellent oral and written communication skills.
- Familiarity with the policymaking process gained through, for example, prior work or internship experience on the Hill or in state or local government preferred but not required.
- Entrepreneurial spirit and desire to work in a fast-paced startup environment.
- Self-motivated, creative, organized, and deeply committed to personal and organizational excellence.

EDUCATION

Current graduate students or recent graduates.

APPLY

Compensation is competitive and commensurate with experience. Applicants should send a resume and cover letter to **careers@eig.org** with the subject line "EIG 2019 Policy Fellow."